

# PINACLES

A Career Development & Economic Empowerment Training Program



## Pathways Inspiring the Next-Generation's Aspirations and Choices for Long-Term Excellence and Success

PARTNERSHIP  
FUNDED BY:



Office of Temporary  
and Disability Assistance





# PINACLES

PINACLES is offered to SNAP recipients (18+) through a partnership with the New York City Department of Human Resources Administration, the New York State Department of Social Services, and Kelm Academy. It is a career, talent, and professional development program for enhancing workforce skills. Using the 5-STEP Career Development Model, participants demonstrate substantial knowledge of self, establish career paths, identify academic and career opportunities, and make informed and meaningful career decisions.

## Curriculum:

- Courses taught by higher education faculty
- Guided by The Workforce Innovation and Opportunity Act
- Specialized Diversity training for women and minorities
- Career and Workforce Development training for re-skilling, and upskilling to professional careers
- Mentorship, and support for personalized learning
- Equivalent to 12 college or professional development credits

## Program Goals:

- Create digitally competent individuals prepared for the 21<sup>st</sup>-century workforce.
- Improve the self-efficacy and motivation level of underemployed and unemployed individuals.
- Prepare individuals' workforce ethics and commitment to their career goals.
- Inculcate employable skills that lead to equitable career progression opportunities.
- Employ a college-level career development forum to certify high-level knowledge and skills.
- Upskill individual's capabilities in preparation for college and the workforce.



# PINACLES Registration

Admissions Application Dates:	Program Timeline Dates:
<p>Online application for admission:</p> <ul style="list-style-type: none"> <li>○ <a href="http://www.kelmcollege.com/pinacles.html">www.kelmcollege.com/pinacles.html</a></li> </ul>	<ul style="list-style-type: none"> <li>○ SPRING 2023 SESSION <ul style="list-style-type: none"> <li>○ Orientation: January 24, 2023</li> <li>○ Training: January 31 – April 28, 2023</li> </ul> </li> </ul>
Program Curriculum – Phase 1	Program Curriculum – Phase 2
<p><b>PCD 101 - Professional Development</b></p> <ul style="list-style-type: none"> <li>○ Professionalism and Work Ethic</li> <li>○ Emotional Intelligence</li> <li>○ Business Communication</li> <li>○ Teamwork &amp; Collaboration</li> <li>○ Office Productivity</li> <li>○ Computer Literacy</li> <li>○ Financial Literacy</li> </ul>	<p><b>CST 211 - Technology Training</b></p> <ul style="list-style-type: none"> <li>○ Web Development</li> <li>○ Data Management</li> <li>○ Digital &amp; Social Media</li> <li>○ Certification Exam Preparation</li> </ul> <p><b>PCD 201 – Career Development Mentoring</b></p> <ul style="list-style-type: none"> <li>● Resume Writing</li> <li>● Mock Job Interviewing</li> <li>● Business Pitching</li> <li>● One on One Sessions with Career Mentor</li> </ul>
Program Sessions – Phase 1 (8 weeks)	Program Sessions – Phase 2 (6 weeks)
<p><b>TUESDAY &amp; THURSDAY</b>  PCD 101-001 - 9:30am-12:00pm ON-SITE  PCD 101-002 - 1:00pm-4:00pm ONLINE</p> <p><b>FRIDAY</b>  CST 211-001 - 9:30am-11:30 pm HYBRID</p>	<p><b>TUESDAY &amp; THURSDAY</b>  PCD 201-001 - 9:30am-12:00pm ON-SITE  PCD 201-002 - 1:00pm-4:00pm ONLINE</p> <p><b>FRIDAY</b>  CST 211-001 - 9:30am-11:30 pm HYBRID</p>
Program Resources	Program Facilitation
<ul style="list-style-type: none"> <li>○ Free Tuition</li> <li>○ Free Laptop/Tablet (incl. 4 months Wi-Fi)*</li> <li>○ Free Course Textbooks</li> <li>○ Graduate Scholarship - \$500*</li> </ul> <p>*Free for Graduates</p>	<ul style="list-style-type: none"> <li>○ Academic Advisor – student support</li> <li>○ Career Advisor – career development</li> <li>○ Student Case Worker – personal development</li> <li>○ Faculty Member – training</li> </ul>



## ABOUT KELM

Kelm Academy is a consortium of professional development institutions and college faculty who facilitate career and workforce development for entry-level to executive-level constituents. We are an NYSED approved career school and Continuing Teacher and Leader Education (CTLE) Sponsor. Participants earn professional development credits, certifiable credentials, and industry-recognized digital badges.



### Kelm Teachers Institute

The institute offers K-12 teachers and higher education faculty training in pedagogy, content knowledge, technology, and distance education. All curriculum is CTLE approved.



### Kelm Business School

The business school offers training and professional development programs for executives, entrepreneurs, business leaders, and technologists. Attendees become experts in the business world.



### Kelm Youth Academy

The Academy offers pre-college, pre-career, and STEM programs for high school youth and undergraduates in preparation for the workforce. We offer a specialized TASC (formerly GED) training curriculum for OSY youth and ESL students.

#### **Academic Contacts:**

New York Office: (347) 455-0774

Long Island Campus Office: (516) 387-2077

Web: <http://www.kelmacademy.org>

Email: [registrar@kelmcollege.com](mailto:registrar@kelmcollege.com)

Kelm Academy does not discriminate on the basis of race, color, national origin, sex, disability, or age and provides equal access to its programs and services.

The Registrar's Office is designated to handle inquiries regarding the non-discrimination policies.



# PURE CLASSROOMS

Pure Rooms promote wellness in on-campus training session.

## CLASS ENVIRONMENT COVID-19 PROTOCOLS

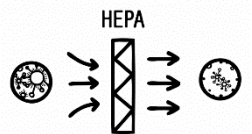
**HEPA Purifiers** - We use HEPA grade air filters which can theoretically remove at least 99.97% of dust, pollen, mold, bacteria, and any airborne particles with a size of 0.3 microns, including the virus that causes COVID-19.

**Air Ionizers** - We use air ionizers that create negative ions using electricity and discharge particles from the air. Ionizers can stop the growth of viruses, while the ozone produced by the interaction of negative ions and other particles can kill bacteria, fungi, and mold.

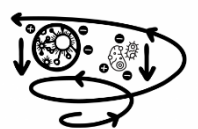
**UV Light** - We use lightbulbs designed to kill viruses, bacteria, or mold spores floating around by exposing them to ultraviolet light.

**Hybrid Classes** - The use of distance education supports social distancing rules. Half of the students participate on campus, while the other half participate in live online classes on alternating days.

**Social Distancing Policy** - All students must be fully vaccinated with the booster shots and follow the rules of New York concerning social distancing. We require that everyone wears masks in the classroom at all times.



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# KELM ACADEMY



Mailing Address: P.O. Box 110, Lynbrook, NY 11563

Web Address: [www.kelmcollege.com](http://www.kelmcollege.com)

Email: [registrar@kelmcollege.com](mailto:registrar@kelmcollege.com)

NYC Campus: (332) 238-4800

Long Island Campus: (516) 893-2800



When the rhythm of your life is changing, so must your dance — your actions, your decisions. Whether in a job or relationships, at some point, take a bet on yourself and go into the unknown, where you can continue to blossom and grow into the person you were meant to be.